



**BRIDLINGTON TOWN COUNCIL**  
2A Marshall Avenue, Bridlington, YO15 2DS  
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**To members of the Staffing Committee: Councillors Mike Heslop-Mullens (Vice Chair), Cyril Marsburg, Thelma Milns (Chair), Tim Norman & Angela Walker (and to all other members for their information):**

I hereby give you notice of an Extra Ordinary Staffing Committee meeting which will be held in the Town Council's Offices on **Tuesday 26<sup>th</sup> May 2026 at 12 noon.**

Councillors are required to advise the office if they are unable to attend the meeting apologies must be conveyed to the Clerk.

The business to be transacted is as set out below.

Signed: *N Vickers*  
Deputy Town Clerk  
20<sup>th</sup> May 2026

## **AGENDA**

### **Section A:**

1. Welcome from Chair and reading of the Recording and Fire declarations:
2. To elect a Chair:
3. To elect a Vice Chair:
4. To receive and accept apologies for absence:
5. Declarations of Interest:
  - a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
6. Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

### **Section B:**

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

7. To review the Staff Holiday figures for year ending 2026/27:
8. To consider the Monthly Health and Safety recording sheet:
9. To consider dates for short listing for the General Support Officer and Project Officer roles:
10. To consider dates for interviewing for the General Support Officer and Project Officer roles:

11. To consider dates for the three month review in June of the Administrative Officers and the Community Development Officer:
12. To consider items for inclusion in the Staffing committee Meeting 7<sup>th</sup> July 2026: